

FIRE MANAGEMENT INSTRUCTOR
PACE II Review Sheet

Please be sure to include the following with your Instructor Application:

1. APPLICATION FORM identifying the courses you wish to teach.

2. RESUME – Supports the Occupational Experience letter

3. INSTRUCTOR ORIENTATION – *Submit copy of course certificates*

☐ Attend an Orientation within the past 12 months

OR

☐ Be a currently registered CFSTES instructor (FSTEP does not qualify)

4. INSTRUCTOR TRAINING – *Submit any one of the following five options*

☐ Fire Instructor 1A and 1B (copies of course certificates)

☐ Valid Community College teaching credential (copy of credential)

☐ UC/CSU's 60-hour Techniques of Teaching course (copy of course certificates)

☐ NFA Fire Service Instructional Methodology course (copy of course certificate)

☐ Four upper division units of educational methods, materials and curriculum development (copy of transcripts)

5. COURSE WORK* *Submit copies of course certificates or a written request to have this requirement waived due to experience.*

☐ Attended and passed the accredited course(s) you wish to teach

OR

☐ Participated in the SFT curriculum development

* If qualifying experience is within the last 5 years of application, this requirement can be waived.

6. OCCUPATIONAL EXPERIENCE IN FIRE MANAGEMENT – *Submit a letter signed by your supervisor or chief on department letterhead that provides sufficient detail to evaluate this experience.*

Hold the rank of officer for a minimum of 3 years within a California fire department or public agency.

Level 1: officer rank only

Level 2: officer rank with course specific expertise

7. TEACHING EXPERIENCE – *Submit a letter signed by your chief or college coordinator on department letterhead that provides sufficient detail to evaluate this experience.*

You must have completed at least 80 hours of teaching within a fire service related program.